

DOMESTIC RULES UAEM-NL

TITLE 1. General conditions

Article 1 Definitions

- 1.1. Statutes: the statutes of UAEM-NL as drafted on the 2th of June 2015, or an official document which can be considered a successor to those statutes.
- 1.2. Board: the board of UAEM-NL.
- 1.3. Supervisory Board: the supervisory board of UAEM-NL
- 1.4. Committees: (special) bodies of UAEM-NL, which consist of Members, (partially) mandated with the organization of one or more Association Activities.
- 1.5. Members: all the members of UAEM-NL.
- 1.6. Alumni: former members of UAEM-NL.
- 1.7. Honorary Members: they who have been appointed as honorary members due to their extraordinary value for the association. They will be appointed by the General Assembly, in accordance with the Statutes and these domestic rules.
- 1.8. General Assembly: assembly of Members of the association, during which the Members practice the competences allocated to them by the Statutes.
- 1.9. Chapters: unites the Members that have a connection to a specific university, although members of a chapter do not have to be a registered student at that university.
- 1.10. Association Activities: all activities that are organized by the Board, Committees, individual Members or Chapters that are connected to the goals of UAEM-NL or fall under the guise of UAEM-NL.
- 1.11. Donators: persons who donate an amount of money to UAEM-NL.

Article 2 Other general conditions

- 2.1. These domestic rules apply unabated the Statutes.
- 2.2. The Board can lay down specific rules in connection to mandates given to Committees that relate to the extent and the execution of that mandate. These rules will be in writing and may not be contradictory to the Statutes or the domestic rules.

TITLE 2. Chapters

Article 3 Organization and responsibilities

- 3.1. Members are united in Chapters that address UAEM's goals within a specific university, its academic community and its surrounding community.
- 3.2. Chapters may organize themselves freely, within the confines of the law, these Domestic Rules and the Statutes. Optionally every Chapter may choose to adopt the Rules of the Chapter Document.
- 3.3. Chapters may represent themselves as UAEM-‘university’ or as UAEM-‘university city’. If multiple Chapters can use a name or abbreviation, no Chapter may use this name without prior consent from the other Chapter(s) that can use the name. Other names may be used only when either the Board or an appropriately mandated Committee gives consent.
- 3.4. Every Chapter has to have at least one representative to the Board, who is responsible for:
 - i. Accounting and administration with regards to any funds received from UAEM-NL;
 - ii. Administration of relevant documentation with regard to Member-administration;
 - iii. Contact with the Board
- 3.5. Chapters and their Members may associate with other associations freely, but when doing so Chapters must -for the sake of clarity towards the relevant authority as well as UAEM-NL- keep finances separated unless explicitly agreed upon by all parties, especially when it concerns Association Activities

Article 4 Commitments

4.1. Chapters do not have any special rights or mandate unless specifically agreed, with the exceptions as described in this article and may under no circumstance represent themselves as UAEM-NL without consent from the Board.

4.2. Chapters are not under supervision of the Board for any of the Association Activities that relate only to its specific university and its academic and surrounding community, unless they have received funds or would otherwise reasonably be accountable to UAEM-NL.

4.3. Chapters agree to support Committees that operate nationally by mandate of the General Assembly, meaning that:

- i. Chapters may always have at least one seat on these Committees;
- ii. Chapters will refer to the relevant Committee if a situation arises in which specific actions of a Chapter are similar to the actions being considered or executed by a Committee and will not harm the efforts of any Committee by their own actions. In case there is a dispute neither party will act and refer to the Board or the General Assembly.

TITLE 3. Supervision of Committees and tasks of the Board

Article 5 Board supervision

5.1. The Board needs to be informed of the intention of a Chapter, Committee or individual Member to organize an Association Activity as soon as possible. Any activity that relates only to a Chapter's specific university and its academic and surrounding community are not subject to this rule, as mentioned in article 4.2.

5.2. No Association Activity may be organized by a Chapter, Committee or individual Member outside existing mandate without the permission and appropriate mandate from the Board. Any activity that relates only to a Chapter's specific university and its academic and surrounding community are not subject to this rule, as mentioned in article 4.2. The permission can also follow from acts (or nonfeasance) of the Board, after the Board has been informed of the intention of a Committee or a Member to organize an Association Activity.

5.3. The Board is competent to withdraw its permission at a later time, except if the withdrawal does not serve a general interest.

5.4. An individual Member acting without reference to a Chapter, must always inform the Board of any activity relating to UAEM-NL.

TITLE 4. Honorary membership

Article 6 Appointment procedure

6.1. The General Assembly appoints the Honorary Members. Appointment cannot occur without a valid nomination. Only the Board is competent to make a valid nomination.

6.2. A group consisting of a minimum of the amount of Members that represent at least one-fifth of the possible votes in a General Assembly has the competence to file a motivated recommendation for consideration by the Board to the Board. Mandated votes will not count towards this number. The Board is obliged to react to a motivated recommendation within a reasonable period of time. A motivated nomination will only become a valid nomination if the Board adopts and reiterates the nomination to the General Assembly.

6.3. Before the Board announces a nomination, the nominated person is informed about the intentions of the Board regarding the nomination. In case the person involved does not grant his or her permission, the nomination will be invalid.

Article 7 End of rights and obligations of Honorary Members

Honorary Members lose their title as determined in article 6 of the Statutes.

TITLE 5. The Board

Article 8 Decision making

Should a vote by the Board result in a tie, the President shall have the deciding vote.

TITLE 6. The Supervisory Board

Article 9 Members

The Supervisory Board has a maximum of 7 members.

TITLE 7. Donations

Article 10 Donator

10.1. In accordance with article 7 of the Statutes, it is possible to become a Donator to UAEM-NL.

10.2. In principle everyone can become a Donator. The Board is allowed to refuse persons to become a Donator.

10.3. In accordance with the Statutes, Donators have to donate at least €1,50 (one Euro and fifty Eurocents). Donators have the possibility to donate a higher amount of money.

10.4. Donators do not have a voice in the policies of UAEM-NL and do not have access to the General Assembly, except if the Donator is also a (Honorary) Member of UAEM-NL.

TITLE 8. Contribution

Article 11 Amount and terms

11.1. The contribution which every Member is expected to pay, in accordance with article 7 of the Statutes, is €0,00 (zero euros) for a year.

11.2. The Board has the discretion to reduce contribution for new Members, relative to the number of months left in the association year that have already passed. The minimum being €1,50 (one Euro and fifty Eurocents).

11.3. Contribution is due in full 30 days after the start of the new year or after application for membership. The date on the application form is decisive in determining this date.

TITLE 9. Final conditions

Article 12 Unclearness's

For all matters unclear in these domestic rules or the Statutes, the Board decides.

Article 13 Language

The Statutes are drawn up in Dutch. If deemed necessary, a translation of this document can be requested, nonetheless in case of difference the Dutch text shall be decisive. The domestic rules are drafted in English. The spoken language at General Assemblies and other Association Activities is English, unless for whatever reason Dutch is a better alternative. Furthermore, communication directed at Members will be in English.

Article 14 Date of commencement

These domestic rules apply from the 20th of June 2015.